



*The Niagara Catholic District School Board through
the charisms of faith, social justice, support and leadership,
nurtures an enriching Catholic learning community for all
to reach their full potential and become living witnesses of Christ.*

AGENDA AND MATERIAL

COMMITTEE OF THE WHOLE MEETING

**TUESDAY, OCTOBER 13, 2020
6:30 P.M.**

*FATHER KENNETH BURNS, C.S.C. BOARD ROOM
CATHOLIC EDUCATION CENTRE, WELLAND, ONTARIO*



A. ROUTINE MATTERS

- | | |
|--|--------|
| 1. Opening Prayer – Trustee Fera | - |
| 2. Roll Call | - |
| 3. Approval of the Agenda | - |
| 4. Declaration of Conflict of Interest | - |
| 5. Approval of Minutes of the Committee of the Whole Meeting of September 15, 2020 | A5 |
| 6. Consent Agenda Items | - |
| 6.1 Unapproved Minutes of the Policy Committee Meeting of September 29, 2020 | A6.1 |
| 6.2 Approval of Policies | - |
| 6.2.1 Equity and Inclusive Education Policy (100.10) | A6.2.1 |
| 6.2.2 Retirement and Service Recognition Celebration Policy (201.2) | A6.2.2 |
| 6.2.3 Volunteer Recognition Policy (800.4) | A6.2.3 |
| 6.3 Staff Development Department Professional Development Opportunities | A6.3 |
| 6.4 Capital Projects Progress Report Update | A6.4 |
| 6.5 In Camera Items F1 & F3 | - |

B. PRESENTATIONS

C. COMMITTEE AND STAFF REPORTS

- | | |
|---|----|
| 1. COVID-19 Reopening Plan Update | - |
| 2. Committee of the Whole System Priorities 2020-2021 Update | C2 |
| 3. A Curriculum for the Heart of Young People – A Monograph Series | C3 |
| 4. Revised Secondary School Year Calendar 2020-2021 | C4 |
| 5. Continuing Education Update | C5 |
| 6. Welcoming and Supporting International Students During COVID-19 | C6 |
| 7. Accountability Financial Report 2020-2021 as of September 30, 2020 | C7 |

- 8. Monthly Updates
- 8.1 Student Senate Update -
- 8.2 Senior Staff Good News Update -

D. INFORMATION

- 1. Trustee Information

E. OTHER BUSINESS

- 1. General Discussion to Plan for Future Action -

F. BUSINESS IN CAMERA

G. REPORT ON THE IN CAMERA SESSION

H. ADJOURNMENT

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
OCTOBER 13, 2020**

PUBLIC SESSION

**TOPIC: MINUTES OF THE COMMITTEE OF THE WHOLE
MEETING OF SEPTEMBER 15, 2020**

RECOMMENDATION

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of September 15, 2020, as presented.



MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

TUESDAY, SEPTEMBER 15, 2020

Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, September 15, 2020 in the Father Kenneth Burns c.s.c. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 6:30 p.m. by Vice-Chair Sicoli.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayer was led by Trustee Burkholder

2. Roll Call

Vice-Chair Sicoli noted that all Trustees and Student Trustees were in attendance.

Trustee	Present	Present Electronically	Absent	Excused
Rhianon Burkholder	✓			
Kathy Burtnik	✓			
Frank Fera	✓			
Larry Huibers	✓			
Daniel Moody	✓			
Leanne Prince	✓			
Dino Sicoli	✓			
Paul Turner	✓			
Student Trustees				
Luca DiPietro	✓			
Sydney Yott	✓			

The following staff were in attendance:

Camillo Cipriano, Director of Education; **Ted Farrell**, **Lee Ann Forsyth-Sells**, **Kimberly Kinney**, **Gino Pizzoferrato**, **Pat Rocca**, Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Clark Euale**, Controller of Facilities Services; **Anna Pisano**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

Vice-Chair Sicoli took this opportunity to welcome Director Cipriano, Superintendents Kinney, Pizzoferrato and Controller Euale.

3. Approval of the Agenda

Moved by Trustee Fera

THAT the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of September 15, 2020, as presented.

CARRIED

4. Declaration of Conflict of Interest

No Declaration of Conflict of Interest was declared with any items on the Agenda.

5. Approval of Minutes of the Committee of the Whole Meeting of June 9, 2020

Moved by Trustee Burkholder

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of DATE, as presented.

CARRIED

6. Consent Agenda Items

Trustee Burkholder requested Item A6.2 be held. This item was moved to Committee and Staff Reports Section C4 of the agenda.

6.1 Staff Development Department Professional Development Opportunities

Presented for information.

6.2 Capital Projects Progress Report Update

Moved to section C4.

6.3 In Camera Items F1 and F3

Moved by Trustee Huibers

THAT the Committee of the Whole adopt consent agenda items.

CARRIED

B. PRESENTATIONS

Nil

C. COMMITTEE AND STAFF REPORTS

1. Director of Education and Senior Staff Introduction to the 2020-2021 School Year and Niagara Catholic Reopening Plan Updates

Director Cipriano and members of Senior Administrative Council presented the Introduction to the 2020-2021 School year and Niagara Catholic Reopening Plan Updates report.

Director Cipriano and Senior Administrative Council answered questions of Trustees.

2. Accountability Financial Report as of August 31, 2020

Giancarlo Vetrone, Superintendent of Business & Financial Services presented the Accountability Financial Report as of August 31, 2020.

Superintendent Vetrone answered questions of Trustees.

3. Monthly Updates

3.1 Student Trustees' Update

Sydney Yott and Luca DiPietro, Student Trustees, presented a brief verbal update on the current activities of the Student Senate.

3.2 Senior Staff Good News Update

Senior Staff highlights included:

Controller Clark Euale

- The following funds have been distributed through the good work of facilities staff to families in need; Niagara Nutritions Partners - \$99,635, Pro Grant Funds - \$13,050, Supporting Students and Families Fund - \$13,000, Niagara Community Foundation Grant - \$10,000, Helping Hands - \$6,800, Foundation for Catholic Education - \$2,000, United Way and the Niagara Nutrition Partner's Pencil Case Initiative supplied 20 Niagara Catholic schools with 40 pencil cases filled with supplies and a \$25.00 gift card. The Food for Kids provided prepacked food bags since March to Niagara Catholic families in need. The community garden tended by facilities services staff donated the seasonal harvest to the Mission in Welland, the Hope Centre Food Bank in Welland and Project Share in Niagara Falls.

Superintendent Kimberly Kinney

- Last week St. Elizabeth Catholic Elementary School welcomed Minister of Education Stephen Lecce, MPP Sam Oosterhoff, Chair Fera, Vice-Chair Sicoli, Director Cipriano and a representative from our coterminous board to celebrate plans for a joint new school in Wainfleet.

Superintendent Gino Pizzoferrato

- Superintendent Pizzoferrato wished to acknowledge the positive experiences when visiting Niagara Catholic schools this past week. During these very stressful and uncertain times he was met with optimism and a genuine willingness by staff to do what is right at all costs for the success of their students.

4. **Consent Agenda Item A6.2 Capital Projects Progress Report Update**

Controller Euale answered questions of Trustees.

D. INFORMATION

1. **Trustee Information**

Director Cipriano confirmed presentation of items D1.1 to D1.3 for the information or questions of Trustees.

1.1 **Spotlight on Niagara Catholic – June 23, 2020**

1.2 **Calendar of Events – September 2020**

1.3 **OCSTA 2020 Fall Regional Virtual Meeting – September 22, 2020**

E. OTHER BUSINESS

1. **General Discussion to Plan for Future Action**

Nil

F. BUSINESS IN CAMERA

Moved by Trustee Moody

THAT the Committee of the Whole move into the In Camera Session.

CARRIED

The Committee of the Whole moved into the In Camera Session of the Committee of the Whole Meeting at 9:13 p.m. and reconvened at 9:20 p.m.

G. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee Moody

THAT the Committee of the Whole report the motions from the In Camera Session of the Committee of the Whole Meeting of September 15, 2020.

CARRIED

SECTION A: STUDENT TRUSTEES INCLUDED

Moved by Trustee Huibers

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section A: Student Trustees Included) held on June 9, 2020, as presented.

CARRIED (Item F1)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee Huibers

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section B: Student Trustees Excluded) held on June 9, 2020, as presented.

CARRIED (Item F3)

H. ADJOURNMENT

Moved by Trustee Prince

THAT the September 15, 2020 Committee of the Whole Meeting be adjourned.

CARRIED

This meeting was adjourned at 9:36 p.m.

Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **September 15, 2020.**

Approved on **October 13, 2020.**

Dino Sicoli
Vice-Chair of the Board

Camillo Cipriano
Director of Education/Secretary -Treasurer

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
OCTOBER 13, 2020**

PUBLIC SESSION

**TOPIC: UNAPPROVED MINUTES OF THE POLICY COMMITTEE
MEETING OF SEPTEMBER 29, 2020**

RECOMMENDATION

THAT the Committee of the Whole receive the Unapproved Minutes of the Policy Committee Meeting of September 29, 2020, as presented.



MINUTES OF THE POLICY COMMITTEE MEETING

TUESDAY, SEPTEMBER 29, 2020

Minutes of the Policy Committee Meeting held on Tuesday, September 29, 2020 at 4:30 p.m. in the Father Kenneth Burns c.s.c. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 4:34 p.m. by Policy Committee Chair Huibers.

1. Opening Prayer

The meeting was opened with a prayer by Trustee Huibers

2. Attendance

Committee Members	Present	Present Electronically	Absent	Excused
Larry Huibers (Committee Chair)	✓			
Rhianon Burkholder	✓			
Dino Sicoli	✓			

Student Trustees:

Luca DiPietro

Sydney Yott

Staff:

Camillo Cipriano, Director of Education

Lee Ann Forsyth-Sells, Superintendent of Education

Kimberly Kinney, Superintendent of Education

Gino Pizzoferrato, Superintendent of Education

Pat Rocca, Superintendent of Education

Anna Pisano, Administrative Assistant, Corporate Services & Communications Department

/Recording Secretary

3. Approval of Agenda

Moved by Trustee Burkholder

THAT the September 29, 2020 Policy Committee Agenda be approved, as presented.

APPROVED

4. Declaration of Conflict of Interest

No Disclosures of Interest were declared with any items on the agenda.

5. Minutes of the Policy Committee Meeting of May 26, 2020

Moved by Trustee Sicoli

THAT the Policy Committee approve the minutes of the Policy Committee Meeting of May 26, 2020, as presented.

APPROVED

6. Governance Policies

ACTION REQUIRED

GOVERNANCE POLICIES - FOR RECOMMENDATION TO OCTOBER COMMITTEE OF THE WHOLE MEETING

6.1 Equity and Inclusive Education Policy (100.10)

Lee Ann Forsyth-Sells, Superintendent of Education presented feedback received from the vetting process and highlighted recommended amendments to the Equity and Inclusive Education Policy (100.10) following the vetting process.

Following discussion, the Policy Committee recommended the following additional amendments:

- No amendment

Moved by Trustee Sicoli

THAT the Policy Committee recommend to the October 13, 2020 Committee of the Whole Meeting to approve the revisions to the Equity and Inclusive Education Policy (100.10), as presented.

APPROVED

6.2 Retirement and Service Recognition Celebration Policy (201.2)

Pat Rocca, Superintendent of Education/Human Resources presented feedback received from the vetting process and highlighted recommended amendments to the Retirement and Service Recognition Celebration Policy (201.2) following the vetting process.

Following discussion, the Policy Committee recommended the following additional amendments:

- Bullet 3 – add “40th”

Moved by Trustee Burkholder

THAT the Policy Committee recommend to the October 13, 2020 Committee of the Whole Meeting to approve the revisions to the Retirement and Service Recognition Celebration Policy (201.2), as amended.

APPROVED

6.3 Leadership Pathways Policy (203.4)

Deferred to October Policy Committee meeting.

6.4 Volunteer Recognition Policy (800.4)

Director Cipriano presented feedback received from the vetting process and highlighted recommended amendments to the Volunteer Recognition Policy (800.4) following the vetting process.

Following discussion, the Policy Committee recommended the following additional amendments:

- Paragraph 3 – remove first sentence
- Paragraph 3 – change second sentence from “*Volunteers will be recognized for making a positive*” to “*The board recognizes that volunteers make a positive*”

Moved by Trustee Burkholder

THAT the Policy Committee recommend to the October 13, 2020 Committee of the Whole Meeting to approve the revisions to the Volunteer Recognition Policy (800.4), as amended.

APPROVED

GOVERNANCE POLICIES - PRIOR TO VETTING

Nil

INFORMATION

6.5 Governance Policies Currently Being Vetted to October 9, 2020

- Dress Code – Secondary Uniform – Safe Schools Policy (302.6.6)
- Elementary Standardized Dress – Safe Schools Policy (302.6.10)
- Niagara Catholic Parent Involvement Committee Policy (800.7)
- Accessibility Customer Service Policy (800.8.1)
- Complaint Resolution Policy (800.3)

6.6 Governance Policy Review 2020-2021 Schedule

Chair Huibers presented the Governance Policy Review 2020-2021 Schedule. The Policy Committee requested the Accessibility Customer Service Policy and the Complaint Resolution Policy be deferred to the November Policy Committee meeting.

7. Date of Next Meeting

October 27, 2020 – 4:30 p.m.

8. Adjournment

The meeting adjourned at 5:42 p.m.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
OCTOBER 13, 2020**

PUBLIC SESSION

**TOPIC: APPROVAL OF POLICIES
EQUITY AND INCLUSIVE EDUCATION POLICY (100.10)**

RECOMMENDATION

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Equity and Inclusive Education Policy (100.10), as presented.

Prepared by: Lee Ann Forsyth-Sells, Superintendent of Education
Presented by: Policy Committee
Recommended by: Policy Committee
Date: October 13, 2020



Niagara Catholic District School Board
EQUITY AND INCLUSIVE EDUCATION POLICY
STATEMENT OF GOVERNANCE POLICY

100 – Board

Policy No 100.10

Adopted Date: June 15, 2010

Latest Reviewed/Revised Date: June 16, 2015

In keeping with the Mission, Vision and Values of the Niagara Catholic District School Board (the Board) ~~Niagara Catholic recognizes~~ **acknowledges** that; **any form of discrimination is incompatible with Catholic moral principles and the teachings of the Church; that all people persons** are created equal, in the image of God, each with inimitable characteristics deserving of dignity (Genesis: 1:27); **and that every person has the right to freedom from discrimination and harassment.**

~~In accordance with the Church's teachings,~~ Niagara Catholic provides in all of its operations an educational **and working** environment which supports and enables diversity within its Catholic community. ~~The Board recognizes that any form of social or cultural discrimination is incompatible with Catholic moral principles and is in violation of the Ontario Human Rights Code. The Board in accordance with the denominational rights of the Catholic recognizes that the school system. gives pre-eminence to the tenets of the Catholic faith, congruent with the protection afforded in the Ontario Human Rights Code, the Constitution Act, 1982 and confirmed in the Canadian Charter of Rights and Freedoms.~~

The Board is committed to serving staff, students, and families in its diverse Catholic community by incorporating the principles of equity and inclusive education in its policies, programs, procedures, and practices that are consistent with the *Ontario Human Rights Code* and the teachings of the Catholic Church.

~~The Board and its staff are committed to the elimination of discrimination as outlined in Ontario's Equity and Inclusive Education Strategy and the Ontario Ministry of Education (the "Ministry") Policy/Program Memorandum No. 119, in a manner which is consistent with the exercise of the Board's denominational rights under section 93 of the Constitution Act, 1982 and as recognized at section 19 of the Ontario Human Rights Code.~~

The Director of Education will issue [*Administrative Operational Procedures*](#) for the implementation of this policy.

References

- [*Achieving Excellence: A Renewed Vision for Education in Ontario \(2014\)*](#)
- [*Accepting Schools Act*](#)
- [*Assembly of Catholic Bishops of Ontario, \(letter dated October 4, 2010\)*](#)
- [*Canadian Charter of Rights and Freedoms*](#)
- [*Constitution Act, 1982*](#)
- [*Equity and Inclusive Education in Ontario Schools: Guidelines for Policy Development and Implementation, 2014*](#)
- [*Accessibility for Ontarians with Disabilities Act \(2005\)*](#)
- [*Ontario Catholic School Graduate Expectations: Institute for Catholic Education, Second Edition 2011*](#)
- [*Ontario Catholic School Graduate Expectations: Institute for Catholic Education, Third Edition 2019*](#)
- [*Ontario's Human Rights Code*](#)
- [*Ontario Leadership Strategy*](#)
- [*Ontario's Equity and Inclusive Education Strategy*](#)
- [*Ontario Ministry of Education - Policy/Program Memorandum No. 108*](#)

- [Ontario Ministry of Education - Policy/Program Memorandum No. 119](#)
- [Supporting Students Who Identify as Transgender in our Catholic Schools: Institute for Catholic Education 2019](#)
- [Niagara Catholic District School Board Policies](#)
 - [Access to Board Premises \(302.6.3\) Administrative Operational Procedures](#)
 - [Accessibility Standards Policy \(800.8\)](#)
 - [Bullying Prevention and Intervention Policy \(302.6.8\)](#)
 - [Code of Conduct Policy \(302.6.2\)](#)
 - [Employee Code of Conduct and Ethics Policy \(201.17\)](#)
 - [Employee Hiring and Selection \(Teachers\) \(203.1\) Administrative Operational Procedures](#)
 - [Employee Workplace Harassment Policy \(201.7\)](#)
 - [Employee Workplace Violence Policy \(201.11\)](#)
 - [Opening and Closing Exercises \(302.6.1\) Administrative Operational Procedures](#)
 - [Privacy Policy \(600.6\)](#)
 - [Progressive Discipline \(302.6.9\) Administrative Operational Procedures](#)
 - [Religious Accommodation Policy \(100.10.1\)](#)
 - [Safe and Accepting Schools Policy \(302.6\)](#)
 - [Voluntary and Confidential Indigenous Students First Nation, Métis and Inuit Self-Identification \(301.9\) Administrative Operational Procedures](#)

Adopted Date:	June 15, 2010
Revision History:	November 23, 2010 June 16, 2015

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
OCTOBER 13, 2020**

PUBLIC SESSION

**TOPIC: APPROVAL OF POLICIES
RETIREMENT AND SERVICE RECOGNITION CELEBRATION
POLICY (201.2)**

RECOMMENDATION

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Retirement and Service Recognition Celebration Policy (201.2), as presented.

Prepared by: Pat Rocca, Superintendent of Education/Human Resources
Presented by: Policy Committee
Recommended by: Policy Committee
Date: October 13, 2020



Niagara Catholic District School Board
**RETIREMENT & SERVICE RECOGNITION
CELEBRATION POLICY**

STATEMENT OF GOVERNANCE POLICY

200 – Human Resources

Policy No 201.2

Adopted Date: March 24, 1998

Latest Reviewed/Revised Date: June 16, 2015

In keeping with the Mission, Vision and Values of the Niagara Catholic District School Board, the Board values and appreciates dedicated service by its employees and members of the clergy serving its schools.

Annually, the Board will invite its partners, OECTA, CUPE, and the Diocese of St. Catharines to co-host a Retirement and Service Recognition Celebration to formally express its appreciation to:

1. Employees who are retiring;
2. Employees who have contributed 25 years of service;
3. Clergy who have served within the Roman Catholic Diocese of St. Catharines and the jurisdiction of the Niagara Catholic District School Board who are celebrating their 25th, 40th or 50th anniversary of service as members of the clergy.

The Director of Education will issue [*Administrative Operational Procedures*](#) for the implementation of this Policy.

Adopted Date:	March 24, 1998
Revision History:	March 26, 2002 June 15, 2010 June 16, 2015

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
OCTOBER 13, 2020**

PUBLIC SESSION

**TOPIC: APPROVAL OF POLICIES
VOLUNTEER RECOGNITION POLICY (800.4)**

RECOMMENDATION

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Volunteer Recognition Policy (800.4), as presented.

Prepared by: Camillo Cipriano, Director of Education/Secretary-Treasurer
Presented by: Policy Committee
Recommended by: Policy Committee
Date: October 13, 2020



Niagara Catholic District School Board
VOLUNTEER RECOGNITION POLICY
STATEMENT OF GOVERNANCE POLICY

800 – Schools and Community Councils

Policy No. 800.4

Adopted Date: April 24, 2007

Latest Reviewed/Revised Date: April 28, 2015

In keeping with the Mission, Vision and Values, the Niagara Catholic District School Board recognizes and values the positive contribution that individuals make while volunteering in our Catholic school communities, committees and organizations.

With approval from the authorized administrator, Niagara Catholic volunteers undertake, without pay, assigned tasks that support and enhance the mission, vision and values of the Board.

~~Annually, administrators will be invited to select volunteers to be recognized at a celebration hosted by the Board. Volunteers will be The Board recognized~~ recognizes for making ~~at~~ that volunteers make a positive, meaningful and significant contribution to a school and/or the Board. Through their spirit of volunteerism, they help in building a strong Catholic identity and community that nurtures the distinctiveness of Catholic education and advances student achievement.

The Director of Education will issue [Administrative Operational Procedures](#) for the implementation of this Policy.

Reference

- ***Niagara Catholic District School Board Policies/Procedures***
 - [Volunteering in Catholic Schools \(800.9\) AOP](#)

Adopted Date:	April 24, 2007
Revision History:	April 28, 2015

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE MEETING
OCTOBER 13, 2020**

PUBLIC SESSION

**TITLE: STAFF DEVELOPMENT DEPARTMENT PROFESSIONAL
DEVELOPMENT OPPORTUNITIES**

The Report on Staff Development Department:
Professional Development Opportunities is presented for information.

Prepared by: Pat Rocca, Superintendent of Education
Anthony Corapi, Coordinator of Staff Development

Presented by: Pat Rocca, Superintendent of Education

Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: October 13, 2020



REPORT TO THE COMMITTEE OF THE WHOLE MEETING OCTOBER 13, 2020

STAFF DEVELOPMENT DEPARTMENT PROFESSIONAL DEVELOPMENT OPPORTUNITIES

BACKGROUND INFORMATION

In alignment with the Board's Vision 2020 Strategic Plan and Annual System Priorities, the Department of Staff Development, as an integral aspect of its mandate, acts as the point of co-ordination among various departments. Thus ensuring that all professional development opportunities for staff, both teaching and non-teaching, occur in a seamless fashion to minimize disruptions to the myriad services provided within our Niagara Catholic community. The following is a listing of activities occurring during the period October 13, 2020 through November 10, 2020.

Tuesday, October 6, 2020

SMART Notebook and SMART Learning Suite Online Training

- Niagara Catholic DSB has extended their partnership with Smart Notebook to include Smart Learning Suite Online. Through Smart Learning Suite Online (SLS), educators can now connect with students using a virtual Smartboard. This will allow students to interact with and manipulate resources remotely on their own devices. Educators can create collaborative workspaces, game-based activities, and more. To support this activity, Alek Kolga from Smart Technologies is hosting a webinar for Niagara Catholic DSB on accessing and Engaging Students Using Smart Notebook and Smart Learning Suite Online

Tuesday, October 6th and Wednesday, October 7th, 2020

Implementing Accommodations in the Virtual Classroom Webinars (For ERT's and Classroom Teachers)

- This professional development session will explore strategies to provide instructional, environmental, and assessment accommodations on the Individual Education Plan (IEP) in a virtual format. This session offers an in-depth look at ways for educators to integrate and utilize technology when providing accommodations for students with an Individual Education Plan (IEP).

Date	Audience	Time	Topic	Google Meet Link
Tuesday, October 6, 2020	Education Resource Teachers	3:15 pm - 4:00 pm	Individual Education Plan (IEP) Accommodations for Remote Learning	meet.google.com/rrh-fdaq-ire
Wednesday, October 7, 2020	Classroom Teachers	3:15 pm - 4:00 pm	Same as above	meet.google.com/rrh-fdaq-ire

Tuesday, October 6th and Friday, October 9th, 2020

NCVLE Professional Development for Secondary and Occasional Teachers Webinars

- These webinars will support staff with navigation, populating content and accessing digital resources regarding the Niagara Catholic Virtual Learning Environment (NCVLE)

Wednesday, October 14, 2020 at 3:45 to 4:45 p.m.

The Importance of Outdoor Unstructured Free Play Webinar

- This webinar will focus on creating an outdoor area that provides a variety of unstructured free play activities that are sensory rich, provide big body play to promote motor skills and offer loads of opportunities for children to connect, challenge and problem-solve. The webinar will focus on unstructured free play activities that support any type of weather.

Thursday, October 15, 2020

DreamBox Webinar for Principals

- DreamBox Learning Math is an interactive, adaptive, self-paced program that provides engaging activities for students to learn and practice skills in mathematics. DreamBox chooses a series of lessons and activities for the student to complete.

Monday, October 26, 2020

Math After-School Workshop: Social Emotional Learning Skills

- Workshop is open to all educators to explore the Social Emotional Learning Skills connected to the new mathematics curriculum.

Wednesday, October 28, 2020 at 3:45 to 4:45 p.m.

The Importance of Structured Play Webinar

- This webinar will focus on small group lessons that are more structured to reinforce the Ontario elementary curriculum expectations for the kindergarten cohort. As your class becomes more independent through outdoor free play and builds on their ability to self-regulate, connect, and increase motor skills needed for learning, the introduction of more formal lessons are now viable. The webinar will focus on six activities that support the current weather.

The Report on Staff Development:
Professional Development Opportunities are presented for information.

Prepared by: Pat Rocca, Superintendent of Education
Anthony Corapi, Coordinator of Staff Development

Presented by: Pat Rocca, Superintendent of Education

Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: October 13, 2020

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE MEETING
OCTOBER 13, 2020**

PUBLIC SESSION

TITLE: CAPITAL PROJECTS PROGRESS REPORT UPDATE

The Capital Projects Progress Report Update is presented for information.

Prepared by: Clark Euale, Controller of Facilities Services
Presented by: Clark Euale, Controller of Facilities Services
Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer
Date: October 13, 2020



**REPORT TO THE COMMITTEE OF THE WHOLE MEETING
OCTOBER 13, 2020
CAPITAL PROJECTS PROGRESS REPORT UPDATE**

BACKGROUND INFORMATION

Individual progress reports for capital projects are presented as follows:

IN PROGRESS

Appendix A	Our Lady of Mount Carmel Catholic Elementary School – New Child Care
Appendix B	Monsignor Clancy Catholic Elementary School – Consolidated Monsignor Clancy/St. Charles Catholic Elementary School and New Child Care

The Capital Projects Progress Report Update is presented for information.

Prepared by:	Clark Euale, Controller of Facilities Services
Presented by:	Clark Euale, Controller of Facilities Services
Approved by:	Camillo Cipriano, Director of Education/Secretary-Treasurer
Date:	October 13, 2020



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
OCTOBER 13, 2020**

APPENDIX A

OUR LADY OF MOUNT CARMEL CATHOLIC ELEMENTARY SCHOOL

Scope of Project: Design and construction of 3 child care room addition.

Current Status: Ministry approval received. Contractor has set up construction area.

Project Information:

New Area to be Constructed	4,865	sq. ft.
Child Care Spaces Added	49	spaces



Project Funding:

Child Care	2,254,668
	<hr/>
	\$2,254,668

Project Costs:

	Budget	Paid
Construction Contract	1,733,666	0
Fees & Disbursements	197,691	\$132,415
Other Project Costs	323,311	\$51,540
	<hr/>	<hr/>
	\$2,254,668	\$183,955

Project Timelines:

	Scheduled Completion	Actual Completion
Funding Approval	December 21, 2017	December 21, 2017
Ministry Approval (space)	March 2018	July 15, 2020
Architect Selection	July 17, 2018	July 17, 2018
Design Development	January 2019	September 24, 2019
Contract Documents Tender & Approvals		July 2020
Ministry Approval (cost)		
Ground Breaking Date		
Construction Start		September 01, 2020
Occupancy	September 2021	
Official Opening & Blessing		

Project Team:

Architect	Whiteline Architects Inc.
General Contractor	Bromac Construction
Project Manager	Tunde Labbancz
Superintendent	Gino Pizzoferrato
Principal	Domenic Massi



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
OCTOBER 13, 2020**

APPENDIX B

MONSIGNOR CLANCY CATHOLIC ELEMENTARY SCHOOL

Scope of Project: Design and construction of a consolidated Monsignor Clancy/St. Charles Catholic Elementary School and New Child Care.

Current Status: Ministry approval received. Contractor has set up construction area.

Project Information:

New Area to be Constructed	10,268 sq. ft.
Pupil Places Added	104 students
New Facility Capacity	677 students
Child Care Places Added	49 places



Project Funding:

Capital Priorities	3,482,495
Additional Capital Priorities	91,000
Child Care	1,557,887
	\$5,131,382

Project Costs:

	Budget	Paid
Construction Contract	4,651,382	42,054
Fees & Disbursements	430,000	317,380
Other Project Costs	50,000	46,897
	\$5,131,382	\$406,331

Project Timelines:

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval	March 13, 2018	March 13, 2018
Ministry Approval (space)		July 2020
Architect Selection	July 19, 2018	July 2018
Design Development	September 25, 2018	September 2019
Contract Documents		
Tender & Approvals		July 2020
Ministry Approval (cost)		
Ground Breaking Date		
Construction Start		September 01, 2020
Occupancy	January 01, 2022	
Official Opening & Blessing		

Project Team:

Architect	Whiteline Architect Inc.
General Contractor	Bromac Construction
Project Manager	Tunde Labbancz
Superintendent	Lee Ann Forsyth-Sells
Principal	Dan Trainor

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE MEETING
OCTOBER 13, 2020**

PUBLIC SESSION

**TITLE: COMMITTEE OF THE WHOLE SYSTEM PRIORITIES
2020-2021 UPDATE**

The Committee of the Whole System Priorities 2020-2021 update report is presented for information.

Prepared by: Camillo Cipriano, Director of Education/Secretary-Treasurer
Senior Administrative Council

Presented by: Camillo Cipriano, Director of Education/Secretary-Treasurer
Senior Administrative Council

Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: October 13, 2020



**REPORT TO THE COMMITTEE OF THE WHOLE
OCTOBER 13, 2020**

**COMMITTEE OF THE WHOLE SYSTEM PRIORITIES 2020-2021
UPDATE**

BACKGROUND INFORMATION

At each month's Committee of the Whole meeting, the Director of Education and members of Senior Administrative Council will provide an update on the implementation of the annual Board approved System Priorities 2020-2021.

This monthly report will provide an opportunity for the continued engagement and dialogue with the Committee of the Whole on the status of the implementation of the annual System Priorities and Budget to support the Priorities.

The Committee of the Whole System Priorities 2020-2021 update report is presented for information.

Prepared by: Camillo Cipriano, Director of Education/Secretary-Treasurer
Senior Administrative Council

Presented by: Camillo Cipriano, Director of Education/Secretary-Treasurer
Senior Administrative Council

Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: October 13, 2020

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE MEETING
OCTOBER 13, 2020**

PUBLIC SESSION

**TITLE: A CURRICULUM FOR THE HEART OF YOUNG PEOPLE –
A MONOGRAPH SERIES**

A Curriculum for the Heart of Young People – A Monograph Series is presented for information.

Prepared by: Kimberly Kinney, Superintendent of Education
Lidia Di Lorenzo, Religion and Family Life Consultant

Presented by: Kimberly Kinney, Superintendent of Education

Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: October 13, 2020



REPORT TO THE COMMITTEE OF THE WHOLE OCTOBER 13, 2020

A CURRICULUM FOR THE HEART OF YOUNG PEOPLE – A MONOGRAPH SERIES

BACKGROUND

The Ontario Catholic School Graduate Expectations (OCSGEs) have provided a vision for Catholic School Communities and served as a framework for designing Catholic curriculum and resource materials for twenty years. Developed by the Institute for Catholic Education (ICE) with collaboration from partners, they have guided Ontario Catholic educators to make decisions that support the development of body, mind and spirit of each student. A number of resources were published last year and made available to Ontario Catholic boards with the support of ICE partners.

The OCSGE (3rd reprint – tabbed version) included an updated preface and afterward and provided a current context to help introduce the expectations to students, parents, educators. It highlighted the rich connections between OCSGEs and *Renewing the Promise*. To complement this edition and other OCSGE publications, ICE developed a number of related resources. One such publication is *Curriculum for the Heart of Young People*. It is an eight-part monograph series available in electronic format on the ICE website www.iceont.ca and located on the NCVLE under the Religion and Family Life, ICE Monographs tab. Print versions may be of interest for senior leaders and educators such as, principals, consultants, department heads and teachers new to the profession.

The OCSGE language has largely been adopted around the province and most educators, students and parents immediately recognize the images. The new monograph series seeks to continue the familiarity of the expectations as well as deepen the understanding of the OCSGEs as a practical tool to support curriculum leaders and classroom teachers. The series helps bring a sense of distinctiveness and purpose to teaching and learning in Catholic schools. The monographs explore the way in which OCSGEs may inspire, connect, reflect and engage students. Designed and developed to nurture students as active contributors to the common good, and support the pursuit of improved achievement and well-being, the monographs are a framework for curriculum design. They make connections between the OCSGEs and other contemporary educational resources such as, *Catholic Curriculum – Mission to the Heart of Young People*, *Deep Learning – Engage the World*, *Change the World* and *Stirring the Soul of Catholic Education*.

The series may be a useful tool encouraging the widespread use of OCSGEs as a framework for understanding and organizing instruction to support student learning and achievement. ICE will collaborate with curriculum and program teams and assist in introducing this resource to groups within the Board to support implementation. Contact office@iceont.ca for copies of the resource, or request assistance and support for professional learning.

The development and release of OCSGE related resources, by ICE, will continue throughout the 2020-2021 school year. Currently under development is a webinar to introduce the use of *Curriculum of the Heart of Young People*. The student user-friendly web resource *Becoming Life: A Catholic Perspective* guides

students to develop a digital learning portfolio and is adaptable to any course/subject focus for Grades 7-12. In the spring of 2021, *Profile of a Catholic Leader* will build on the language of the OCSGEs.

A Curriculum for the Heart of Young People – A Monograph Series is presented for information.

Prepared by: Kimberly Kinney, Superintendent of Education
Lidia Di Lorenzo, Religion and Family Life Consultant

Presented by: Kimberly Kinney, Superintendent of Education

Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: October 13, 2020

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE MEETING
OCTOBER 13, 2020**

PUBLIC SESSION

**TITLE: REVISED SECONDARY SCHOOL YEAR CALENDAR 2020-
2021**

RECOMMENDATION

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Revised Secondary School Year Calendar for the 2020-2021 school year.

Prepared by: Ted Farrell, Superintendent of Education

Presented by: Ted Farrell, Superintendent of Education

Recommended by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: October 13, 2020



REPORT TO THE COMMITTEE OF THE WHOLE OCTOBER 13, 2020

REVISED SECONDARY SCHOOL YEAR CALENDAR 2020-2021

BACKGROUND INFORMATION

The *Education Act, Regulation 304 - School Year Calendar, Professional Activity Days* outlines the requirements and timelines for preparing and submission of school year calendars to the Ministry of Education for approval.

For the 2020-2021 school year calendar, there are 194 possible school days between September 8th, 2019 and June 30th, 2021. Within this total, elementary and secondary schools must have a minimum of 194 school days of which seven (7) days must be designated as professional activity days. Secondary schools may have a maximum of ten (10) instructional days set as examination days. The remaining school days shall be instructional days.

On June 30th, 2020, the Board received a message indicating that in light of the recent release of the Ontario's Approach to Re-opening Schools for the 2020-2021 School Year, the Minister of Education is encouraging school boards to start their school year by September 1. It is also advised that boards schedule three PA days prior to the start of student instruction.

The School Year Calendar for Niagara Catholic was approved, following the usual consultation practice, at the July 14th Board Meeting. The calendar was subsequently approved by the Ministry of Education.

REQUIRED CHANGES

Secondary schools across Niagara Catholic are operating in an ocotomester model, completing 8 courses consecutively.

The current approved school year calendar for secondary has ten exam days, five at the conclusion of each semester.

The proposed revised Secondary School Year Calendar includes an exam day at the conclusion of each of the courses and an additional exam day at the conclusion of each of the semesters. The additional day at the end of each semester may be used in the event of inclement weather and for any credit recovery/rescue initiatives to ensure student success.

The proposed calendar also moves the previous Professional Activity Day on Wednesday, February 3rd, 2021 to Friday, February 5th.

The updated calendar continues to have 177 instructional days, 10 exam days and 7 Professional Activity Days.

CONSULTATION PROCESS

The revised school year calendar does not require the approval from the Ministry of Education, and is attached for the board's approval. With many variables in play for the start of the school year and possibly throughout the school year, the following information is provided for the board's consideration regarding the ability to change dates in the school year calendar if required.

- A board can change the date of a professional activity day on an approved calendar.
- Where a board chooses to alter the date of a professional activity day or an examination day on an approved calendar, the board shall notify the parents concerned as far in advance as possible.
- As well, the board must notify the Regional Manager that a change has been made to the calendar through the school year calendar application and that the calendar has been re-submitted.
- This change does not require the Minister's approval.

The Unit President of OECTA Secondary, Secondary Principals, and School Staffing Committees were consulted in the development of the revised Secondary School Year Calendar. In addition, the co-terminous school board and NSTS were consulted.

SUMMARY OF THE ATTACHED CALENDARS

Highlights of the Revised Secondary School Year Calendars for 2020-2021.

Professional Activity Days

In accordance with the *Education Act, Regulation 304 - School Year Calendar*, the following seven (7) days have been identified as Professional Activity Days.

Secondary:

Tuesday, September 1st, 2020
Wednesday, September 2nd, 2020
Thursday, September 3rd, 2020
Wednesday, November 18th, 2020
Friday, February 5th, 2021
Friday, February 12th, 2021
Tuesday, June 29th, 2021

Secondary Examination Days

Semester 1 – Friday, October 9th, Friday, November 13th, Friday, December 18th, Wednesday, February 3rd and Thursday, February 4th, 2021
Semester 2 – Friday, March 12th, Friday, April 23rd, Thursday, May 27th, Friday, June 25th, and Monday June 28th, 2021

Board and Civic Holidays

Board Holiday	Friday, September 4 th , 2020
Labour Day	Monday, September 7 th , 2020
Thanksgiving Day	Monday, October 12 th , 2020
Christmas Break	Monday, December 21 st , 2020 to Friday, January 1, 2021
Family Day	Monday, February 15 th , 2021
March Break	Monday, March 15 th to Friday, March 19 th , 2021 (ten month employees only)
Good Friday	Friday, April 2 nd , 2021
Easter Monday	Monday, April 5 th , 2021
Victoria Day	Monday, May 24 th , 2021
Canada Day	Thursday, July 1 st , 2021

Appendix A - Revised Secondary School Year Calendar for 2020-2021.

RECOMMENDATION

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Revised Secondary School Year Calendar for the 2020-2021 school year.

Prepared by: Ted Farrell, Superintendent of Education

Presented by: Ted Farrell, Superintendent of Education

Recommended by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: October 13, 2020



2020-2021 Secondary School Year Calendar

SEPTEMBER 2020						
SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

OCTOBER 2020						
SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

NOVEMBER 2020						
SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

DECEMBER 2020						
SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

JANUARY 2021						
SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

FEBRUARY 2021						
SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

MARCH 2021						
SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

APRIL 2021						
SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
				Holy Thursday	Good Friday	Holy Saturday
				HOLY WEEK		
4	5	6	7	8	9	10
Easter	Easter Monday					
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

MAY 2021						
SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
CATHOLIC EDUCATION WEEK MAY 2-7						
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JUNE 2021						
SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

JULY 2021						
SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

AUGUST 2021						
SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

COURSE SCHEDULE

- Course 1: September 8 - October 8
- Course 2: October 13 - November 12
- Course 3: November 16 - December 17
- Course 4: January 4 - February 2
- Course 5: February 8 - March 11

- Course 6: March 22 - April 22
- Course 7: April 26 - May 26
- Course 8: May 28 - June 24

	P.A. Day		Statutory/Other
	Exam Day		School Holidays

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE MEETING
OCTOBER 13, 2020**

PUBLIC SESSION

TITLE: CONTINUING EDUCATION UPDATE

The Continuing Education report is presented for information.

Prepared by: Ted Farrell, Superintendent of Education
Robert Di Persio, Principal, Continuing Education

Presented by: Ted Farrell, Superintendent of Education
Robert Di Persio, Principal Continuing Education

Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: October 13, 2020



REPORT TO THE COMMITTEE OF THE WHOLE OCTOBER 13, 2020

CONTINUING EDUCATION UPDATE

BACKGROUND INFORMATION

Continuing Education provides learning opportunities to over 8,250 full-time and part-time students within the Niagara Region in the following programs:

Secondary School Diploma

- Adult Day School
- Online Learning
- PLAR
- Summer School

Languages

- English as a Second Language
- International and Indigenous Languages Elementary
- Language Instruction for Newcomers to Canada (LINC)

School to Work

- Cooperative Education
- Personal Support Worker
- Specialized Language Training Program
- Teach English as a Second Language (TESOL)

Student Support

- Academic and Core Skills
- Literacy and Numeracy Programs

Continuing Education Operates within five centres:

- Father Fogarty, Welland
- St. Ann, Niagara Falls
- St. John, St. Catharines
- St. John South, Fort Erie
- Virtual Learning Centre

A presentation will accompany the report.

The Continuing Education report is presented for information.

Prepared by: Ted Farrell, Superintendent of Education
Robert Di Persio, Principal, Continuing Education

Presented by: Ted Farrell, Superintendent of Education
Robert Di Persio, Principal, Continuing Education

Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: October 13, 2020

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE MEETING
OCTOBER 13, 2020**

PUBLIC SESSION

**TITLE: WELCOMING AND SUPPORTING INTERNATIONAL
STUDENTS DURING COVID-19**

RECOMMENDATION

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board maintain its long-standing commitment to its International Education Program by continuing to welcome and support our international students during the COVID-19 pandemic, in compliance with the guidelines outlined by the Ontario Ministry of Education and the Federal Government of Canada.

Prepared by: Fred Wilson, Administrator of International Education
Ted Farrell, Superintendent of Education

Presented by: Fred Wilson, Administrator of International Education
Ted Farrell, Superintendent of Education

Recommended by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: October 13, 2020



REPORT TO THE COMMITTEE OF THE WHOLE OCTOBER 13, 2020

WELCOMING AND SUPPORTING INTERNATIONAL STUDENTS DURING COVID-19

CONTEXT

This report will update the Niagara Catholic Committee of the Whole on current federal and provincial requirements directly affecting international students, school districts and private schools that welcome international students to Ontario. The report also seeks Board support and endorsement of our long-standing participation in, involvement with, and strong commitment to international education and our international students, especially during challenging times as the one we are currently facing with the COVID-19 pandemic. To that end, this report will demonstrate the readiness of Niagara Catholic's International Education Division to continue to welcome international students safely into our schools and local communities. Requirements of Federal Public Health and the Ontario Ministry of Education will be outlined and clarified. The plan and protocol created to support the safe arrival of our international students will be explained.

Niagara Catholic is recognized as a provincial leader in international education initiatives, programs and practices that benefit both our visiting and local students in our schools. In alignment with the [Ontario Strategy for K-12 International Education](#), our programs and services strive for one or more of the following goals, as outlined in the 2015 Ministry document:

1. Future-oriented learning for Ontario (and international) students
2. High-quality programs and services for K–12 international students studying in Ontario
3. Opportunities for sharing and developing Ontario education expertise
4. Pathways to postsecondary education, work and living in Ontario

With these goals in mind, and with a vision of fostering global competencies in students of all ages (local and international), as well as in our staff, over the last 15 years the International Program has successfully welcomed over 6,500 international students, who have in turn enriched our school communities with their energy, enthusiasm and culture. As non-ministry-funded initiatives, these many programs generated gross revenues in the realm of \$26M during the same timeframe. The 2019-20 school year was on course to seeing the highest international student enrolment levels to date, with over 800 short-term and full-year students projected to join Niagara Catholic by year's end. Regrettably, the March 2020 shutdown resulted in a number of individual and group cancellations, as was the case for other Ontario school boards and beyond.

BACKGROUND

The COVID-19 crisis has significantly impacted all levels of international education around the world. Aside from health, the primary concern, the economic and psychological impact on families has reduced the level of student mobility, thus affecting engagement in international education globally. In Canada,

travel restrictions related to border closures and reduced flight availability have limited the ability for international students to enter our country with International borders closed to non-essential travel on March 18, 2020. International students with Study Permits approved prior to March 18, 2020 were provided an exemption; however, students with permits issued after that date are currently not eligible to enter the country, as per the Government of Canada ([see here](#)). An update to the travel exemption was released on October 2, 2020 and may be accessed [here](#).

The measures above have resulted in a significant reduction in international student enrolment for the current school year, as traditionally most new students apply for Study Permits in March or April for a September start. With the travel uncertainty last spring, the majority of students who were planning to continue their studies with Niagara Catholic in the new school year remained in Canada, so they were able to return to school. Existing students who did go back home are able to continue their studies through distance learning as they await the lifting of Federal restriction to return to Niagara for in-class learning. As a mitigating strategy, the Ontario Ministry of Education has permitted school districts to issue OEN's to students new to our school system so they may begin their learning in their home country. However, the goal is to have these students travel to Canada as soon as borders open so they can have the full Canadian, and in our case, Niagara Catholic experience.

As both levels of government work together to ease restrictions and allow international students to, once again, enter Canada, the Ministry of Education (MOE) has outlined a set of requirements to determine the readiness of school boards to welcome international students, Appendix A. These requirements must be met by Ontario School Districts and Private Schools before they are approved to be on the Federal Government list of DLI (Designated Learning Institutions). Broadly speaking, the requirements govern publicly funded schools and private schools across Canada. Hence, the requirements encompass the readiness of the school system to manage and respond to an outbreak in addition to the management of the international student population. At a system level, the [Niagara Catholic Reopening Plan](#) fully meets the provincial government guidelines. Specific to international students, staff has developed a robust [International Student Pre-Departure, Arrival and Support Plan](#), which addresses each specific area outlined by the Ministry.

Federal/Provincial Requirements:

- School Districts must have a plan in place with details on how they will meet provincial and federal criteria and demonstrate readiness to welcome international students
- 14-Day Self-Isolation strategy for international students and any co-arriving family members
- Communication protocols to inform the public of outbreaks

Specific Provincial Requirements:

- A board resolution/motion approving the international student program and its readiness plan that meets current federal and provincial requirements for the 2020-21 school year
- A negative COVID-19 test result obtained during or immediately following the quarantine for international students who have entered Canada within two weeks prior to the start of studies
- A signed "Attestation for School Boards – Public Health Institutional Readiness Requirements for International Students in Ontario"

In compliance with the federal and provincial requirements outlined above, the Niagara Catholic "*International Student Pre-Departure, Arrival and Support Plan*" specifically addresses all key areas, as indicated below:

Key Pre-Arrival Requirements (Pages 6-9, 14, 18-21):

- All pre-arrival requirements are communicated and sent to international students, including:
 - A copy of the international student support plan
 - Planning checklists for Pre-Departure, Travel and Self-Isolation
 - Documentation outlining a clear quarantine strategy
 - ArriveCAN App

Key Requirements for 14-Day Self-Isolation (Pages 8, 11- 14, 19-21):

- Direct transportation by student custodian from the point of entry to the quarantine location
- Quarantine arrangements are in place for arriving international students and co-arriving family members
- Daily monitoring of symptoms and compliance
- Communication protocols in place in the event of symptomatic cases or compliance issue
- Ensure quarantine location provides suitable isolation, does not put vulnerable individuals at risk
- COVID-19 infection control information and training
- COVID-19 test during or immediately following self-isolation

Post Quarantine Requirements (Pages 14-17):

- Support student onboarding in their schools after quarantine to ensure successful integration
- Support students and immediate family members with both mental and physical health, anti-racism and COVID-19 related stigma supports in schools and the community
- Mitigation of social barriers to support student compliance with individual COVID-19 infection control practices

Once supported, the Board Motion will serve as an Attestation of Readiness for the Niagara Catholic District School Board to continue to provide education for international students. The approved Board Motion and other supporting documentation will be submitted to the Ministry of Education for review, jointly with Federal health authorities, to determine our eligibility to be on the list of approved school districts (Designated Learning Institutions). This approval will open the way to our few international students presently studying through distance learning in their home country, as well as our many new students applying to Niagara Catholic for February 2021 and September 2021.

Appendix A - Ministry of Education Memo to Directors of Education re: School Boards' readiness to welcome international students

RECOMMENDATION

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board maintain its long-standing commitment to its International Education Program by continuing to welcome and support our international students during the COVID-19 pandemic, in compliance with the guidelines outlined by the Ontario Ministry of Education and the Federal Government of Canada.

Prepared by: Fred Wilson, Administrator of International Education
Ted Farrell, Superintendent of Education

Presented by: Fred Wilson, Administrator of International Education
Ted Farrell, Superintendent of Education

Recommended by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: October 13, 2020

From: Ministry of Education (EDU) <MinistryofEducation@ontario.ca>

Sent: Friday, August 28, 2020 5:35 PM

To: Ministry of Education (EDU)

Subject: School Boards' readiness to welcome international students | État de préparation des conseils scolaires en vue d'accueillir les étudiants étrangers

Memorandum to: Directors of Education
School Authorities

From: Nancy Naylor
Deputy Minister

I am writing today to inform you of the requirements specific to welcoming students coming to Ontario from outside of Canada for the 2020-21 school year.

Ontario has been participating in ongoing discussions with the federal government on how to confirm and support school boards' readiness to welcome back international students. In July, the federal government issued some guidance and direction and on August 7, 2020, the Honourable Christine Elliott, Minister of Health, received a letter from Health Canada setting out further requirements to be met by Designated Learning Institutions (DLIs) in order to welcome international students.

The direction from Health Canada now requires that some additional criteria be demonstrated as part of plans for schools, and that both provincial and local public health authorities have a role in determining whether schools are ready to accept students from outside Canada (please see Appendix 1 for criteria).

All school boards intending to accept students from outside Canada must have plans in place that include specific details about how they will meet the provincial and federal criteria to demonstrate readiness (as described further below). Plans should be submitted to the ministry to facilitate the ministry providing the federal government with an ongoing list of DLIs that have been deemed ready. That list will be updated regularly as plans are submitted to the ministry and the ministry shares them with the necessary local and provincial officials.

School boards in Ontario have the option to provide online learning for international students for the partial or full 2020-21 school year. The ministry will support an ongoing review process, without specific deadlines, as we anticipate that school boards may transition international students from online learning to in-person learning in Ontario throughout the 2020-21 school year.

Please note that school boards that do not plan to enroll international students in the 2020-21 school year do not need to provide a response. Health Canada has also indicated that it will review a sample of school board plans in collaboration with Ontario officials to confirm the plans meet federal expectations. The Ministry of Education will work with Health Canada on this request and provide further updates to you as needed.

A checklist has been developed to assist school boards in submitting their plans to the ministry. Please do not submit your plans to your local public health unit. The ministry, working with other government partners, will facilitate the review of your plans, including working with local public health officials for the necessary review and approvals.

I would draw your attention to the following criteria in particular: as part of your plans, school boards will need to address how they will oversee the 14-day quarantine period for all international students coming to Ontario from outside of Canada. This should include transporting arriving international students from the airport to their quarantine or isolation location and supporting and regularly checking in on those students to ensure they complete the required 14-day quarantine.

In addition, while this is not a federal requirement, the Ontario government is requiring that school boards ensure that both international and domestic students who are in quarantine as a result of having entered Canada within two weeks prior to the start of their studies are tested for the COVID-19 virus at least once during their quarantine period. This requirement is over and above the normal protocols for individuals who show symptoms.

Please note that submission of a plan will not guarantee that school boards will be able to welcome international students in the 2020-21 school year and the timelines for confirmation of approval will vary, though efforts will be made to prioritize review and approval by the multiple provincial government partners as expeditiously as possible.

Again, following local and provincial review and approval, the plans will need to be submitted to the Government of Canada which has the sole discretion regarding the decision to allow international students to enter Canada.

Please note that the ministry will not be providing any additional funding to boards to support these requirements.

As part of your submission to the ministry, please complete and include the attached Attestation for School Boards – Public Health Institutional Readiness Requirements for International Students in Ontario. Please also include a board resolution approving an international student program that meets current federal and provincial requirements for the 2020-21 school year.

Submissions should be sent to international.education@ontario.ca. If you have any questions, please contact **Matt Bera, Manager (A), Private Schools and International Education Unit (PSIE)** at matthew.bera@Ontario.ca

Thank you for your ongoing work in preparing for the Fall semester including the preparation of comprehensive plans.

Sincerely,

Nancy Naylor
Deputy Minister

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE MEETING
OCTOBER 13, 2020**

PUBLIC SESSION

TITLE: ACCOUNTABILITY FINANCIAL REPORT 2020-2021

The Accountability Financial Report 2020-2021 report is presented for information.

Prepared by: Giancarlo Vetrone, Superintendent of Business and Financial Services

Presented by: Giancarlo Vetrone, Superintendent of Business and Financial Services

Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: October 13, 2020



REPORT TO THE COMMITTEE OF THE WHOLE OCTOBER 13, 2020

ACCOUNTABILITY FINANCIAL REPORT 2020-2021

Niagara Catholic continues to monitor and evaluate the impact of CoVid 19 for the 2020-2021 school year.

Staff Illness & Quarantine:

	September 30, 2020	September 30, 2019	CHG %
Illness	1,429	1,582	
Quarantine	200	n/a	
Total	1,629	1,582	+2.9%

As we continue to move through the first quarter of operations and determine our replacement percent, we will be able to determine the additional costs associated with staff replacement for the 2020-2021 fiscal year.

Class Size Aggregate:

Key Statistics

Board Statistics

<i>% Primary Classes 20 and Under</i>	90.2
<i>% Primary Classes 23 and Under</i>	100
<i>Classes to Reach 90.0% of Primary at 20 or Under</i>	0
<i>Classes to Reach FDK Average of 26</i>	(22)
<i>Classes to Reach Junior/Intermediate Average of 24.5</i>	(11)
<i>% FDK Classes 29 and Under (Ministry required for 2018/19)</i>	95.8
<i>% FDK Classes 30 and Under (Ministry allowed for 2017/18)</i>	98.3
<i>% FDK Classes 32 and Under</i>	100
<i>Average FDK Class Size (Including Primary)</i>	21.13
<i>Average FDK Class Size (Excluding Primary) Ministry Definition starting 2016/17</i>	21.13
<i>Average Primary Class Size</i>	18.48
<i>Average Junior/ Intermediate Class Size</i>	23.68
<i>In-Person Average FDK Class Size (Excluding Primary)</i>	19.97
<i>In-Person Average Primary Class Size</i>	18.06
<i>In-Person Average Junior/ Intermediate Class Size</i>	23.65
<i>Virtual Average FDK Class Size (Excluding Primary)</i>	28.18
<i>Virtual Average Primary Class Size</i>	20.41
<i>Virtual Average Junior/ Intermediate Class Size</i>	29.36
<i>Average Class Size</i>	21.58

Niagara Catholic has allocated approximately thirty-three additional elementary classroom teachers to support a reduced class size aggregate during CoVid 19.

Transportation

The ministry recognizes that school boards are facing unique student transportation challenges for the upcoming school year because of COVID-19. To support school boards in ensuring enhanced health and safety measures, \$25.5 million provincial dollars were committed to assist in reducing the number of students on school buses to support physical distancing, as well as addressing other pressures school boards may face in transporting students because of CoVid-19. Niagara Catholic funding for this initiative is approximately \$264,197. However, our initial cost estimates for transportation is projected to have a shortfall of approximately \$300,000 in fiscal 2020-2021. The majority of the shortfall relates to enhance cleaning protocols.

Transportation	Estimated Funding
GSN	\$10,869,378
CoVid 19	\$264,197
Projected Funding	\$11,133,575
Projected Spend	\$11,433,575
Deficit in Transportation Funding	(\$300,000)

Pressures:

Replacement for drivers is becoming a pressure point, with fewer spare drivers, which makes it difficult to cover sickness and absence. This means office staff are driving to cover routes and in some cases, we have had small delays. Prorated for our board, the spare driver shortage is approximately 25 based on the ratio of spare drivers we aim to have during normal operational times.

Amendments to Restricted Purpose Revenues Regulation and the new Fees for Central Bargaining for the 2020-2021 School Board Fiscal Year Regulation

Amendments to the Restricted Purpose Revenues Regulation (O. Reg. 193/10)

Consistent with the 2020: B08 memorandum, amendments to the Restricted Purpose Revenues Regulation made under the *Education Act* include:

- Updating the list of schools eligible for the use of Rural and Northern Education Funds

(RNEF), as well as clarifying the school years for which the new schools added to the list apply for use of RNEF funding.

- Updating the regulation to reflect the realignment of the Student Achievement Envelope into two parts – an Experiential Learning (EL) Envelope and a Targeted Student Supports (TSS) Envelope.
- Updating the regulation to reflect the enveloping of the Mental Health Workers Staffing

Component funding transferred from Priorities and Partnerships Fund (PPF) into the Grants for Student Needs (GSN) for the 2020-21 school year.

- Updating the regulation to realign the Program Leadership Allocation from the School Board Administration and Governance Grant to become its own grant – the Program Leadership Grant. Technical amendments are proposed for the Restricted Purpose Revenues Regulation to reflect this change.

Fees for Central Bargaining for the 2020-2021 School Board Fiscal Year

The Fees for Central Bargaining Regulation made under the *School Boards Collective Bargaining Act, 2014* provides the framework for the support of labour relations activities of the trustees' associations in their statutory role as central bargaining agents for school boards, under the *School Boards Collective Bargaining Act, 2014*. The regulation authorizes the flow of funds from school boards to trustees' associations through the annual GSN process.

In the 2020–2021 school board fiscal year, school boards will continue to be provided with the funding necessary to support the labour relations activities of their respective trustees' associations.

The Accountability Financial Report 2020-2021 report is presented for information.

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Presented by: Giancarlo Vetrone, Superintendent of Business and Financial Services

Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: October 13, 2020